

(CHECK) LIST OF TOOLS & SERVICES

An important advantage with Abbit Meeting Support is the one contact / one-stop-shop effect for all sorts of specialized meeting services. We do provide **95% of these services in-house**. This makes us a true one-stop shop.

This page lists almost all the services that we provide. Feel free to use it as a check list.

Audio-Visual

- Auto cue
- Cue light systems
- Light
- Office equipment
- Paper shredding
- Projection / HD
- Robot Camera's / HD
- Sound
- Switching
- Speaker timers
- Walkie-talkies
- Wide screen systems

Creative Production

- On site filming and editing
- Photography
- Presentation support
- Stage
- Video Channel production
- Video production
- Wide screen presentations

Technical Support

- Meeting room floor plans
- Newsletter Printing
- Personalized certificates
- Signage, printing & easels
- Site inspection

Staging

- Black box construction
- Decoration
- Furniture
- Mobile Air Wall™
- Set design in 3D
- Set building
- Speaker desks
- Trussing

Exhibition Support

- Electricity distribution
- Pipe & drape
- Stand Design
- Stand construction
- Shipping
- Video interview corner

Poster sessions

- Electronic posters
- Electronic abstract kiosks
- Poster walls
- Poster Printing
- Stand construction
- Poster sessions

Technology

- Digital invitation
- Electronic badges
- Electronic signage
- I-pad rental
- On line Brainstorming
- Online networking systems
- Registration stations

ICT

- Computer rentals
- Conference phones
- LAN / Wi-Fi hot-spot
- Cyber café
- Power Point office
- Mobile phones
- CD DVD duplication
- Memory stick duplication
- Messaging system
- Video e-mail stations
- Portable solutions and APP's
- Computer games WII, etc
- Badge Printers,
- Badge production

HYBRID Meetings

- Remote presentation
- Remote participation
- Remote moderation
- Satellite video connection
- Social media integration
- Skype, Goto, G-Hangout, ...
- Streaming presentations
- Streaming video
- Telephone conferencing
- Twitter Wall
- Virtual Meetings
- Virtual conferencing
- Video conferencing
- Wireless microphones

Interactivity

- Audience Response System
- Participation software
- Portable receiver for outdoor voting / ARS
- SMS Texting services
- SMS based voting
- Voting keypads

Co-creation support

- Decision process technology
- Group systems
- Learning technology
- Networking technology

iPad and other apps

- group text creation
- iPad Brainstorm app
- registration apps
- Word cloud production

Webservices

- Payment
- Registration pages

Logistics: Site inspection, safety evaluation, room size calculation, floor plans, scripting, planning, quality control, shipping, storage, technical support, room clearing, etc.

Abbit Meeting Support | Oude Vaartstraat 43 | B-2300 Turnhout | Belgium | tel. +32 (14) 44 88 33 | fax +32 (14) 420 661 | info@abbit.eu | www.abbit.eu